



# TRUCKEE TAHOE AIRPORT DISTRICT GENERAL MANAGER REPORT

**AGENDA TITLE:** General Manager’s Monthly Update  
**MEETING DATE:** May 22, 2024  
**PREPARED BY:** Robb Etnyre, General Manager

**Item 1. Truckee Tahoe Airport District 2024 Budget Focus Area Priorities:**

<p><b>Vision</b> Defines where we want to be in the future—our horizon line. A community-focused, sustainable, safe, and well-run airport district, respected locally and nationwide.</p>	<p><b>Mission</b> Defines what we do, where we serve and who we serve. TTAD aims to provide safe, high-quality aviation services and facilities, reduce impact on our neighbors and the environment, invest in opportunities that increase community safety and provide sustained benefit to the entire Truckee Tahoe region.</p>	<p><b>Core Values</b> Defines and drives the culture of our organization and what we focus on daily.</p> <ul style="list-style-type: none"> <li>• Safety for all</li> <li>• Regionally focused</li> <li>• Responsible</li> <li>• Innovative</li> </ul>	<p><b>Guiding Principles</b> Expands on core values and describes a set of principles that guide priorities and decision-making for the District.</p> <ul style="list-style-type: none"> <li>• We adhere to high standards of safety, accountability, equitability, and transparency.</li> <li>• We care for and invest in our land, facilities, team, and community.</li> <li>• We maintain exclusive rights of airport land and facilities in perpetuity.</li> <li>• We strive to make fair and equitable decisions with property taxes and user fees.</li> <li>• We listen to and learn from all our partners, neighbors, and constituencies.</li> <li>• We are an industry leader in sustainable aviation innovation.</li> </ul>
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**ECONOMIC VIABILITY**  
Operate a fiscally responsible District and contribute measurable community investments to the region.

**NATURAL RESOURCE CONSERVATION**  
Commit to climate-resilient practices and act to preserve and enhance the natural environment.



**OPERATIONAL EFFICIENCY**  
Effectively and safely operate the District.

**SOCIAL RESPONSIBILITY**  
Work to be a good neighbor and community partner for District and community outcomes.



## Item 2. Airfield Spring-Summer Operations & Maintenance

**Winter 22/23 Hangar Damage Repairs** - will begin by the end of May, starting with H hangar row. The contractor expects this work across all repairs to take the entire summer. The logistics and impacts on tenants will be unprecedented as we work with the individual tenants and our contractor to align and phase hangar repairs. A summary of the damage is reflected here.

<p><b>HANGER A-F "GENERAL" NOTES:</b></p> <ul style="list-style-type: none"> <li>• STRUCTURAL REPAIRS REQUIRED. NOTE ADDITIONAL LOCATIONS MAY OCCUR.</li> <li>• IF MORE THAN 2 ADJACENT ZEE PURLINS ARE DAMAGED, DECREASE THE SPACING TO 16" OC BY ADDING ADDITIONAL 8" ZEE PURLIN (14 GAGE) 3-1/2" FLANGES BETWEEN THE REPLACED PURLINS.</li> <li>• BRACING PLAN (BELOW) REQUIRED FOR ALL UNITS.</li> <li>• REPLACE (E) DAMAGED ROOF PANEL W/ FREE-FLOATING STANDING SEAM PANELS (SHOP DRAWINGS REQUIRED FOR APPROVAL)</li> </ul>	
<p><b>HANGER A:</b></p> <ul style="list-style-type: none"> <li>• UNITS 24-29 HAVE SIGNIFICANTLY MORE DAMAGED ZEE PURLINS DUE TO LIMITED EXPOSURE OF THESE UNITS, TREES FROM ADJACENT PROPERTY LIMITING MELT OF ROOFS. THUS, REPLACE ALL PURLINS W/ 8" ZEE PURLIN (14 GAGE) 3-1/2" FLANGES AT 16" OC.</li> <li>• UNIT 17: REPLACE (1) DAMAGED ROOF ZEE PURLIN</li> <li>• UNIT 24: (4) DAMAGED ROOF ZEE PURLINS, SEE NOTE ABOVE</li> <li>• UNIT 28: (10) DAMAGED ROOF ZEE PURLINS, SEE NOTE ABOVE</li> <li>• UNIT 27: (9) DAMAGED ROOF ZEE PURLIN, SEE NOTE ABOVE</li> </ul> <p>* FOR WALL DAMAGE AT UNITS A26 &amp; 28, SEE SHEET S-100</p>	<p><b>HANGER E:</b></p> <ul style="list-style-type: none"> <li>• UNIT 13: REPLACE (2) DAMAGED ROOF ZEE PURLINS</li> </ul>
<p><b>HANGER B:</b></p> <ul style="list-style-type: none"> <li>• IN UNIT 23: ROOF PANEL DAMAGED TO BE REPLACED</li> </ul>	<p><b>HANGER F:</b></p> <ul style="list-style-type: none"> <li>• NO REPAIRS NOTED, U.N.O.</li> </ul>
<p><b>HANGER C:</b></p> <ul style="list-style-type: none"> <li>• UNIT 7, REPLACE (1) DAMAGED ROOF ZEE PURLIN</li> <li>• UNIT 9 &amp; 11: SEE WALL PANEL (SHEET S-100)</li> <li>• UNIT 21: REPLACE (1) DAMAGED ROOF ZEE PURLIN</li> <li>• UNIT 24: REPLACE (1) DAMAGED ROOF ZEE PURLIN</li> </ul>	<p><b>HANGER G:</b></p> <ul style="list-style-type: none"> <li>• NO REPAIRS NOTED, U.N.O.</li> </ul>
<p><b>HANGER D:</b></p> <ul style="list-style-type: none"> <li>• UNIT 23: REPLACE (2) DAMAGED ROOF ZEE PURLINS</li> </ul>	<p><b>HANGER H:</b></p> <ul style="list-style-type: none"> <li>• SEE SHEET S-201: FOR DAMAGE &amp; REPAIRS REQUIRED.</li> </ul>
	<p><b>HANGER J*:</b></p> <ul style="list-style-type: none"> <li>• UNIT 1: REPLACE (1) DAMAGED ROOF ZEE PURLIN</li> <li>• UNIT 3: REPLACE (4) DAMAGED ROOF ZEE PURLINS</li> <li>• UNIT 5: REPLACE (3) DAMAGED ROOF ZEE PURLINS</li> </ul>
	<p><b>HANGER K*:</b></p> <ul style="list-style-type: none"> <li>• UNIT 1: REPLACE (1) DAMAGED ROOF ZEE PURLIN</li> <li>• UNIT 3: REPLACE (4) DAMAGED ROOF ZEE PURLINS</li> <li>• UNIT 5: REPLACE (3) DAMAGED ROOF ZEE PURLINS</li> <li>• UNIT 9: CONTRACTOR TO INSPECT UNIT, UNIT WAS UNABLE TO BE INSPECTED DURING LINCHPIN INSPECTION</li> <li>• UNIT 7: REPLACE (2) DAMAGED ROOF ZEE PURLINS</li> <li>• UNIT 11: REPLACE (2) DAMAGED ROOF ZEE PURLINS</li> <li>• UNIT 13: REPLACE (1) DAMAGED ROOF ZEE PURLIN</li> </ul>

**Hangar Revitalization Program** - We continue to roll out our standards-based inspection program and feedback to individual hangar tenants as outlined in the schedule below. From the initial inspections, most tenants have maintained their hangars in acceptable tolerance to the FAA & TTAD standard. The few who are out of standards will be notified of required corrective actions and a reinspection date after 30 days. The consistent discrepancy is non-approved lofts (most inherited from previous tenants). Lofts will be required to be removed from hangars, either by the tenant or by the District via contract with a licensed general contractor.

<b><u>Rows</u></b>	<b><u>Dumpster Placement</u></b>	<b><u>Inspection Window</u></b>
Alpha, Bravo, Charlie	15 April – 1 May	May 1-15
Delta, Echo, Fox	1 May – 15 May	May 15-31
Golf, Hotel, Juliet	15 May – 1 Jun	June 1-15
Kilo, Lima, Mike, Nov, Papa	1 Jun – 15 Jun	June 15-30

**2/20 Reconstruction Punchlist Items from 2023** - Our contractor has completed several items for the 2/20 runway reconstruction project, (Fog Seal Runway, Hydroseeding shoulders, and Striping).

**Airfield Markings** - The annual work to address airfield markings has been completed this past week.

**Item 3. Community Benefit Policy Review & Infrastructure Reinvestment Planning – Workshop Follow Up**

Strategic Plan Goals:

- 1.D.2. Review existing community investments to prioritize major projects that benefit the region and align with airport purpose and mission.
- 1.B.3. Create an Infrastructure Investment Plan and Development Fund strategy to define roadmap for future opportunities.

**Community Benefit Policy (PI311)**

I plan to have a redline draft revision to PI311 for the June board meeting. This will include a transition plan from the current narrow approach of a limited giving levels and programs to a more concentrated approach to programs that benefit the entire community (i.e., Wildfire Mitigation) along with the existing in-kind giving taking place. Of course, we will continue to review in-kind giving to address expiring agreements and opportunities to address untouched agreements / arrangements or activities without agreements. The policy update will not address funding levels, but outline policy methodology to address community giving. The funding level will be addressed in the annual budget process. This would include a new methodology to evaluate approving annual or multi-annual rent discounts to on-airport non-profit leases.

## Infrastructure Reinvestment Planning

For long-term infrastructure planning, we have some more work to do in obtaining quotes and outlining a cohesive plan to address the broad guidance provided by the board from the workshop. This, along with bringing on board a new Director of Operations & Maintenance and Facility Maintenance Manager due to retirement this year. For the 2025 budget process, we will have the outline of already identified infrastructure projects while we work to build a cohesive long-term plan. While we work to identify a long-term hangar row replacement strategy, I plan to field additional hangar row surveillance systems (SRS) to monitor hangar beam deflection outside normal ranges to give us better warning for areas of concern due to snow loads. This should allow us to continue to limp along these outdated hangars until long-term replacement solutions present themselves.

### **Item 4. NATIONAL AIR TRANSPORTATION ASSOCIATION (NATA): Factors Affecting the Commercial Sale of Emerging Unleaded Aviation Fuels**

Report Attached. *“Conclusion: Unleaded aviation gasolines should not be offered as a standalone fuel without an industry consensus standard such as ASTM International, confirmation of materials compatibility throughout the supply chain, and FAA testing for compatibility with other FAA-approved unleaded avgas formulations. These safety concerns alone challenge the commercial viability of requiring the sale of such fuels at airports, as CEH seeks and as a pending bill in the California legislature would mandate. Considerations such as increased prices, supply chain capacity, and the lack of rotorcraft approval raise additional concerns as to the commercial feasibility of these fuels as a standalone replacement for 100LL in the immediate term.”*

### **Item 5. National Safety Transportation Board: Aviation Investigation Preliminary Report**

NTSB 7-page preliminary report attached.

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<b>Location:</b>	Truckee, CA	<b>Accident Number:</b>	WPR24FA119
<b>Date &amp; Time:</b>	March 30, 2024, 18:37 Local	<b>Registration:</b>	N960LP
<b>Aircraft:</b>	Daher TBM700	<b>Injuries:</b>	2 Fatal
<b>Flight Conducted Under:</b>	Part 91: General aviation - Personal		

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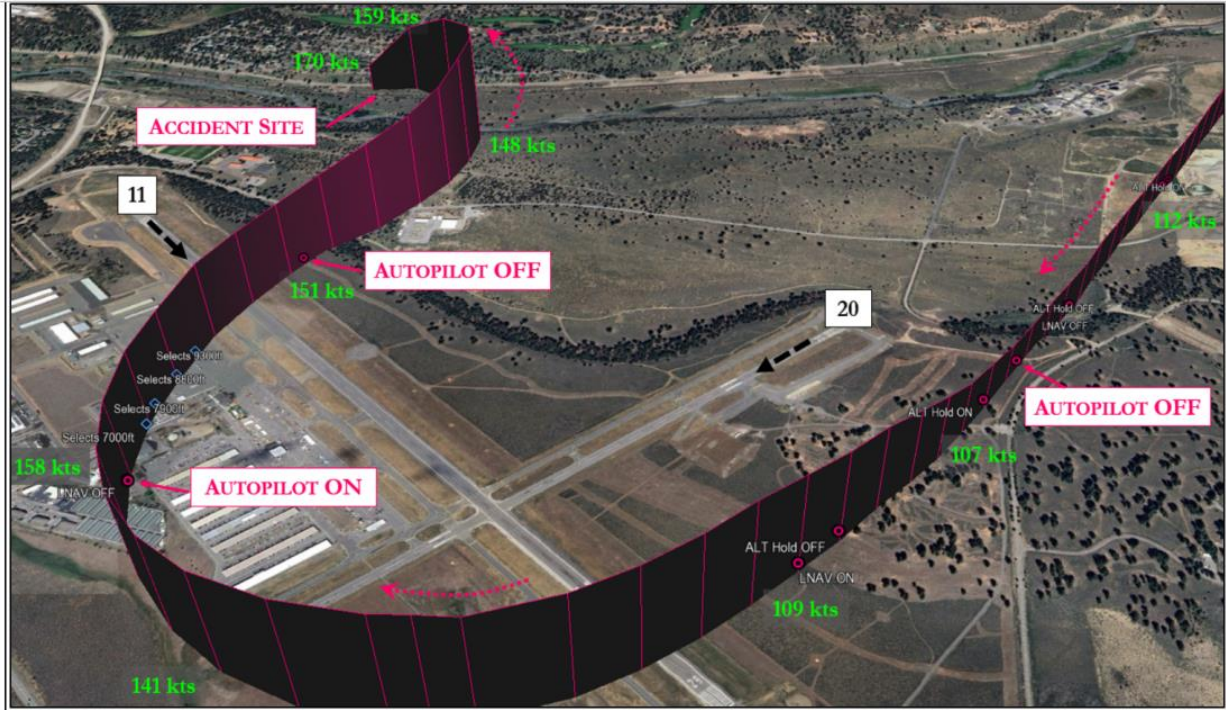


Figure 3: Flight Track Showing Speeds and Airplane Modes Selected

## **ATTACHMENTS**

- Truckee Tahoe Airport 2023-2026 Strategic Plan
- Rolling Agenda
- NATIONAL AIR TRANSPORTATION ASSOCIATION (NATA): Factors Affecting the Commercial Sale of Emerging Unleaded Aviation Fuels
- National Safety Transportation Board: Aviation Investigation Preliminary Report
- Aviation and Communication Reports
- Financial Report and Statements